



Maryland Wing Civil Air Patrol



Commanders Update Briefing

20 Jun 2020



Col Wes LaPre
MDWG/CC



Commander's Mission and Intent



Mission:

The Maryland Wing will successfully execute all three missions of the Civil Air Patrol Programs to be of service to our Wing, Region and National interests.

Commander's Intent:

My intent for all CAP members who are members of the Maryland Wing is to safely and professionally execute our missions with one overriding purpose, to prepare our membership to be of service to their community, state, and nation. We will accomplish all of our assigned missions by ensuring that all staff elements are properly briefed and trained at every echelon, to include the appropriate level of leader oversight to ensure mission success.





Staff Briefing Order



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 - [Group 1/CC](#)
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Safety (SE)

Lt Col Matt Cauthen



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">•Started the initial safety work for the upcoming MD Wing Pathfinder school (Safety plan and CAPF 160)•Helped finalize the safety part of our wing Remobilize plan•Reviewed a submitted mishap review.•Reviewed the Bay Patrol CAPF 160	<ul style="list-style-type: none">• Complete the root cause review and annual trend analysis for the 2019 Mishap Data• Use the new trend data and begin to establish high level metrics for safety under the 160 regulation.• Help the Wing Commander in establishing the plan to remobilize the MD wing Force.• Establish a new flow chart/ checklist to help local commanders and safety officers decide to cancel a meeting or activity (both COVID-19 and Post COVID-19)• Complete CAPF 160 for MD Wing Pathfinder School
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">•Working on a vacancy announcement for an assistant Safety officer for Aircraft.•open mishaps (most are awaiting Review officer input)	<ul style="list-style-type: none">• Need to close out existing mishaps• Activity officers must complete the Activity Officer safety Training• All wing level activities need to have one of the Form 160s completed prior to each event.• Please send them to me for my records
COMMENDABLE(S):	



Safety (SE)
Lt Col Matt Cauthen



Upcoming Monthly Safety Topic:

- June: Topic from the [Safety beacon](#) about Hazard Suggestions / COVID-19 safety plan review for phase 1
- July: Summer Hazards/ Hurricane
- Aug:
- Sept:
- Oct: Fire Safety Month

Note topics can change based upon needs of the wing at that moment



– Hazard Report / Suggestion

- What is it used for?
- Per a recent Safety Facebook post about getting in trouble for posting to this!

Suggest the wearing of helmets at activities such as the Leadership Reaction Course to preclude potential head injuries.	Steven Lang	New Improvement Suggestion	MAR-MD-089	25 Jul 2019	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="text"/>	View Journal Entries
Inner and outer surfaces of drivers window are sometimes not cleaned at oil change facilities. When this happens visibility becomes impaired and the window can become scratched.	Lawrence L Trick	Hazard Entry	MAR-MD-890	30 Jul 2019	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="text"/>	There are no Journal Entries
Inner and outer surfaces of drivers window are sometimes not cleaned at oil change facilities. When this happens visibility becomes impaired and the window can become scratched.	Lawrence L Trick	Hazard Entry	MAR-MD-890	30 Jul 2019	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="text"/>	There are no Journal Entries
Suggest all vehicles not already equipped to be outfitted with a blind spot mirror. Small inexpensive ones can be found almost anywhere.	Steven Lang	Hazard Entry	MAR-MD-089	30 Aug 2019	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="text"/>	There are no Journal Entries
Reporting hazard mitigation which has taken place throughout the year. Hangar area houses parked aircraft. Props & trailing edges of high wing aircraft are potential cut hazards to personnel walking through the hangar during meeting times. Mitigation of this hazard began Jan 2019 by placing 2 bladed props in the vertical position, tri-bladed props with one blade vertical. Additionally, safety cones are placed along trailing edge of wings and by prop to alert personnel of the hazard. CAP members and visitors are reminded regularly to only walk in the hangar because of sharp trailing edges of wings and props. Cadet staff are held responsible for monitoring and reinforcing the safe conduct of the cadets.	Dean P Billigmeier	Hazard Entry	MAR-MD-003	03 Sep 2019	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="text"/>	There are no Journal Entries
Regarding recovery from a flat tire on the squadron van, and applicable to the entire wing: - To ensure all drivers in the squadron / wing are familiar with procedures to change a flat tire in all vehicles usable in the squadron, a "safety down day" type event should be conducted by the transportation officer and safety officer (together) to review and demonstrate procedures for flat tire replacement in the vehicles available to the squadron	Dennis G Villar	New Improvement Suggestion	MAR-MD-089	15 Sep 2019	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="text"/>	There are no Journal Entries
The hazard in question is located at the Glenn L Martin Composite Squadron which is housed at Hangar Four at the airport. The hazard is a broken tread nosing that is made of rubber. This single step down is located a few feet just inside of the rear parking lot entrance of the hangar. I plan on speaking with the Airport Management in hopes they will replace the 4" wide rudder tread nosing. The hazard has been present for several months.	Phillip Vogelgesang Jr	Hazard Entry	MAR-MD-031	06 Jun 2020	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="text"/>	There are no Journal Entries



– Non- Mishap Reportable events

- CAPR 160-2, in the section devoted to reporting aircraft mishaps and other events, refers to these occurrences and “Non-Mishap Reportable Events” (NMRE). Check out paragraph 5.5. It lists the types of NMREs that must be reported. They include things like near mid-air, flight control problems, malfunctions that require an abort, etc. Each of those is reported in SIRS, and each one is reviewed as if an actual mishap occurred so we can learn from each
- What is it used for?
- Why would we need to know about it?



Safety (SE)
Lt Col Matt Cauthen



- New safety things that will be published at the wing level
 - Formal list of on-call MSO's
 - Vacancy announcement for Assistant Director of safety for Aviation.
 - CY 2020 MD Wing Safety Plan



A3 – Operations

Maj John Ralph



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• Sanitizer and spray bottles to aircraft and BP mission bases• Re-engaged with OC on sUAS training• Established MD SAR Academy in Aug• Bay Patrol<ul style="list-style-type: none">• 10 of 18 missions flown• 8 cancelled for WX• Hours Flown: 23.1	<ul style="list-style-type: none">• Fill Wing AMO position• Resume checkride flights per Phase 1
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">• Low Aircraft hours – COVID-19	<ul style="list-style-type: none">• New AMO needed
COMMENDABLES:	



A3 – Operations

Maj John Ralph



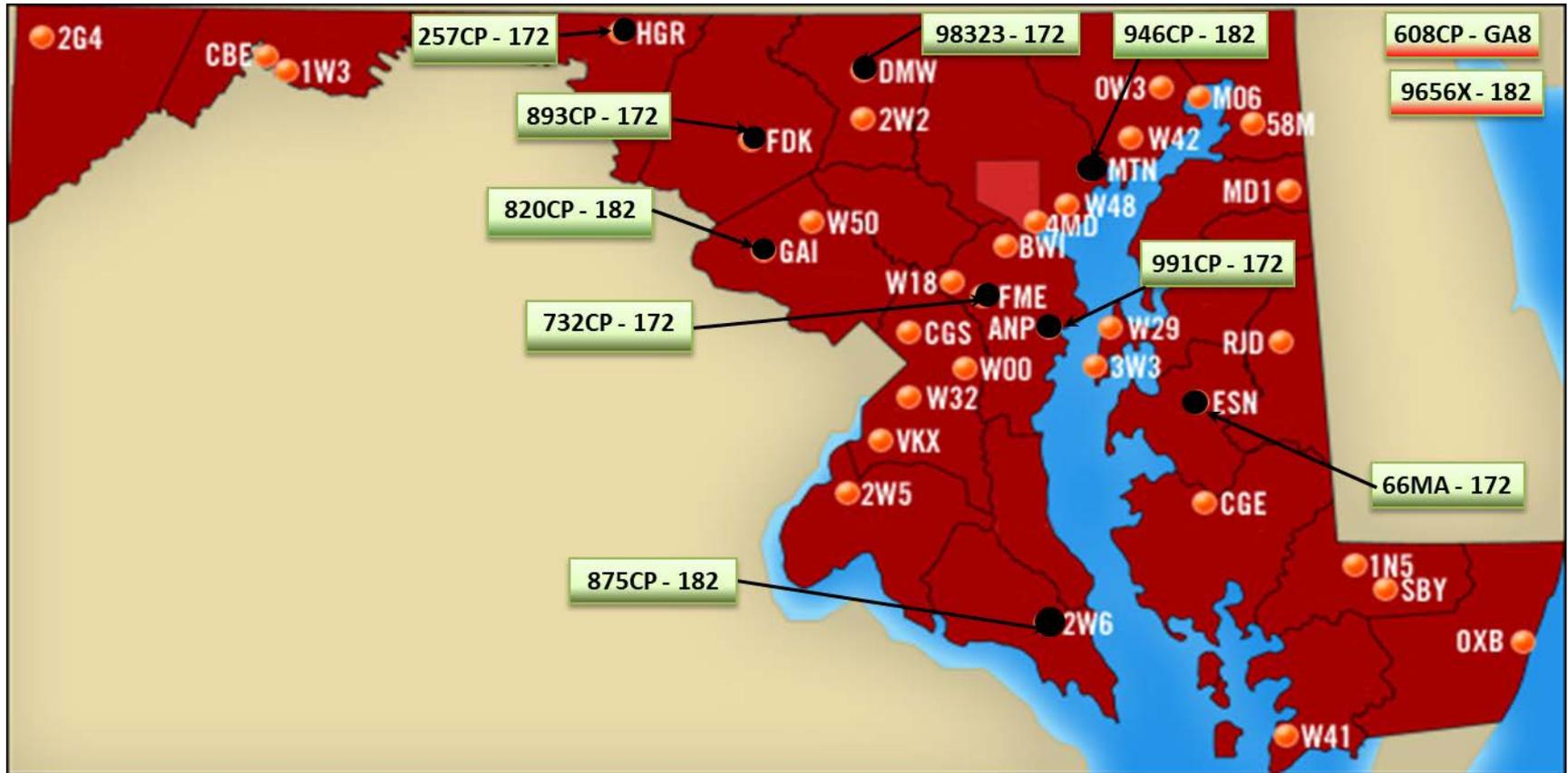
Group	1	W	2	3	1	1	3	2	2	2	
Aircraft	257CP	608CP	N66MA	732CP	820CP	875CP	893CP	946CP	N9656X	98323	991CP
6/19/2020	MD-004	MD-001	MD-079	MD-085	MD-073	MD-089	MD-003	MD-031	MD-008	MD-039	MD-003
Target hours (w/mx)	210.0	165.0	210	210.0	199.0	210.0	176.0	210.0	197.0	210.0	161.0
October Hobbs	348.3	1,615.9	3113.0	885.4	3,593.4	3,180.8	4,000.0	989.9	2508.8	3,762.3	5,416.3
Current Hobbs	447.4	1,683.7	3208.7	1,018.9	3,691.9	3,316.7	4,093.9	1,103.3	2567.4	3,845.9	5,464.4
Current Tach	445.1	1,683.0	3207.1	1,018.2	3,690.9	3,314.9	4,092.6	1,102.7	2565	3,844.6	5,463.7
Total FY Hobbs to Date	99.1	67.8	95.7	133.5	98.5	135.9	93.9	113.4	58.6	83.6	48.1
Flown Hrs/mo (16.7 goal)	11.5	7.9	11.1	15.5	11.4	15.8	10.9	13.2	6.8	9.7	5.6
Hrs/mo to make goal	32.8	28.7	33.8	22.6	29.7	21.9	24.3	28.6	40.9	37.4	33.4
Hours to goal	110.9	97.2	114.3	76.5	100.5	74.1	82.1	96.6	138.4	126.4	112.9
Percent of goal achieved:	47.2%	41.1%	45.6%	63.6%	49.5%	64.7%	53.4%	54.0%	29.7%	39.8%	29.9%
Percent of year elapsed:	71.8%										

- N991CP was relocated to ANP
- N9656X NMC due to prop leak
- N608CP NMC due to prop overhaul
- N820CP going in for paint job in late July – 12-week down-time



A3 – Operations

Maj John Ralph





A3 – Operations

Maj John Ralph



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• Completed Bay Patrol OPORD• Director of sUAS met w/ Howard County<ul style="list-style-type: none">• Initiate training relationship• sUAS initiative with Ocean City• Conducted BP Seminar<ul style="list-style-type: none">• Followed-up with SOF training• New pilot flight request form<ul style="list-style-type: none">• BETA trials for COVID-19 engine mx are successful	<ul style="list-style-type: none">• Fill Wing AMO position• Continue weekly aircraft flights
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">• Low Aircraft hours – COVID-19	<ul style="list-style-type: none">• New AMO needed• Need Wing CC signature on travel ltr• Determination on two operations requests
COMMENDABLES:	



A3 – Operations

Maj John Ralph



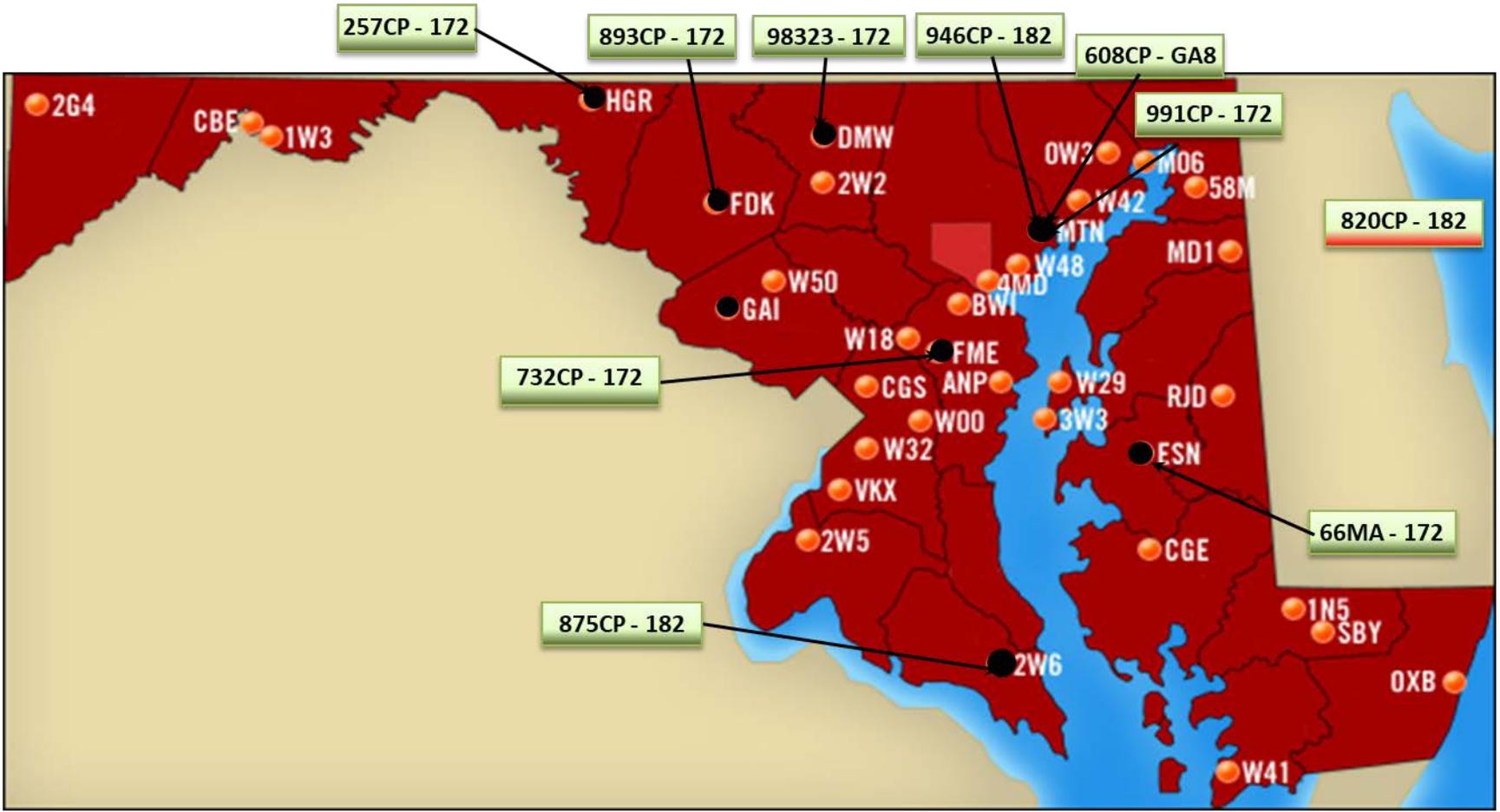
Group	1	W	2	3	1	1	3	2	2	2	
Aircraft	257CP	608CP	N66MA	732CP	820CP	875CP	893CP	946CP	N9656X	98323	991CP
5/15/2020	MD-004	MD-001	MD-079	MD-085	MD-073	MD-089	MD-003	MD-031	MD-008	MD-039	MD-003
Target hours (w/mx)	210.0	165.0	210	210.0	199.0	210.0	176.0	210.0	197.0	210.0	161.0
October Hobbs	348.3	1,615.9	3113.0	885.4	3,593.4	3,180.8	4,000.0	989.9	2508.8	3,762.3	5,416.3
Current Hobbs	445.1	1,677.3	3203.7	1,007.0	3,688.5	3,307.3	4,084.7	1,085.3	2557.6	3,844.6	5,457.4
Current Tach	335.6	2,316.2	6727.1	773.4	3,108.1	2,727.6	3,443.3	907.3	3049	5,851.8	4,663.9
Total FY Hobbs to Date	96.8	61.4	90.7	121.6	95.1	126.5	84.7	95.4	48.8	82.3	41.1
Flown Hrs/mo (16.7 goal)	13.0	8.2	12.1	16.3	12.7	16.9	11.3	12.8	6.5	11.0	5.5
Hrs/mo to make goal	25.0	22.9	26.3	19.5	22.9	on trk	20.1	25.3	32.7	28.2	26.5
Hours to goal	113.2	103.6	119.3	88.4	103.9	83.5	91.3	114.6	148.2	127.7	119.9
Percent of goal achieved:	46.1%	37.2%	43.2%	57.9%	47.8%	60.2%	48.1%	45.4%	24.8%	39.2%	25.5%
Percent of year elapsed:	62.2%										

- N991CP will be relocated to ANP one COVID-19 restrictions are eased for CAP



A3 – Operations

Maj John Ralph





A5 – Plans & Programs

Maj Jim Holcomb



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• Glider Orientation Program All CAP glider operations are suspended until further notice *Planned re-opening at Phase 2• Acquired, edited, and disseminated the FY2021 ATP to Command Staff. *ATP posted to Google Docs for single-point resource *Soliciting feedback, questions and comments from staff	<ul style="list-style-type: none">• Assist Operations Staff as needed for upcoming ES events
Risks / Problems	Assistance Needed
COMMENDABLE(S):	



A6- Communications

Top Accomplishments This Period	Top Goals Next Period
<p>Received a programming kit for the new APEX radios Friday. Will need to learn how to use it. NHQ recommends that we try to not make too many changes so that the radios are standardized nationally, but it allows us to set up MD Wing specific liaison channels.</p> <p>In the process of on-boarding a new IT officer.</p>	<p>IT: Continue new mdwg.cap.gov site development and helping units as they build theirs.</p>
Risks (R) / Problems (P)	Assistance Needed
	<p>Michael Crockett has a Radio and Power Supply that needs to be picked up (Salisbury).</p>
COMMENDABLE(S) :	



A1 – Administration & Personnel

Lt Col Rory Garnice



Top Accomplishments this Period	Top Goals next Period
<p><u>Promotions:</u></p> <ul style="list-style-type: none"> • 1x Professional Appointment (pending MDWG/HS review) <p><u>Awards & Decorations Processed:</u></p> <ul style="list-style-type: none"> • 5x Wing Commander’s Commendation (1 approved; 2 pending wing commander review) • 2x Silver Medal of Valor Nominations (returned with request for additional information) <p><u>Misc:</u></p> <ul style="list-style-type: none"> • Drafted Goldstein tax program supplement (pending review at NHQ) and discussed with MDWG/LGL • Processed 1 New MDWG HQ membership • Completed Goldstein tax program master list and submitted to MD Tax Revenue Administration • Reviewed Goldstein tax program requirements • MD-028/CC Vacancy posted 	<ul style="list-style-type: none"> • Begin preparations for “Of the Year” award period
Risks / Problems	Assistance Needed
<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • Need to update info on A1 webpage • When requested, need responses from membership and/or other wing staff • Ensure updated contact info in e-Services

COMMENDABLE(S):



30 Day Action Log



Actions No	Member's - Organization Name	CAPID	Unit	Action	Date Received at MDW	Date Suspended /Tasked Out	Date Tasked/ Requested Suspens	Date of Action by MDWG Board	Date of Action by MDWG	Date Sent to MAR/ NHQ	Date Approved at MA	Date Approved at NHC
20-120-035	Lt Col Charles Roe	110834	MD-001	Silver Medal of Valor (Bus Incident)	16-May-20							
20-120-036	Lt Col Charles Roe	110834	MD-001	Silver Medal of Valor (Gas Station incident)	16-May-20							
20-012-037	James Lai			Senior Membership Application	19-May-20			28-May-20	28-May-20			4-Jun-20
20-120-038	Lt Col Christopher Howell	111124	MD-001	Wing Commander's Commendation (historical)	22-May-20				22-May-20			22-May-20
20-002A-039	C/TSgt Luke Thomas Moitoza	607987	MD-332	Solo Wings - Glider	1-Jun-20				7-Jun-20			
20-V12-040				Vacancy Announcement - MD/028 CC		10-Jun-20	26-Jun-20					
20-120-041	Lt Col David Roberts	390602	MD-008	Wing Commander's Commendation (Sq CC end)	15-Jun-20	16-Jun-20	18-Jun-20	18-Jun-20	18-Jun-20			
20-120-042	Maj Karl Lotvedt	354869	MD-022	Wing Commander's Commendation (Sq CC end)	15-Jun-20	16-Jun-20	18-Jun-20	18-Jun-20	18-Jun-20			
20-002-043	SM Erin Painter	655029	MD-065	Promotion to 2d Lt (Professional Appt)	18-Jun-20	18-Jun-20	20-Jun-20					
20-120-044	1st Lt Rick Malament	580296	MD-001	Wing Commander's Commendation (historical)	18-Jun-20				18-Jun-20			
20-002a-045	Lt Col Rory Garnice	181189	MD-001	25-Year Clasp - Red Service Ribbon	18-Jun-20							
20-120-046	Lt Col Rory Garnice	181189	MD-001	Meritorious Service Award (historical)	18-Jun-20							

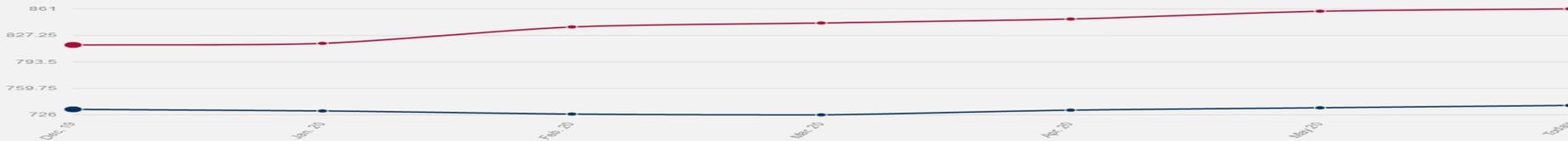


MDWG Membership Statistics



Today
Seniors: 738
Cadets: 861

Current Overall: 1599 (+9)



Annual Growth

90 Day Growth

End of Last Month compared to End of Month Last Year

Category	Growth %
Overall	4.32 %
Cadets	7.25 %
Seniors	2.19 %

End of Last Month compared to End of Month 90 Days Ago

Category	Growth %
Overall	1.40 %
Cadets	1.78 %
Seniors	0.93 %

Arrow indicates change from month prior

Col.	5 →
Lt. Col.	109 →
Maj.	89 →
Capt.	114 →
1st Lt.	95 →
2d Lt.	188 →
SM	59 →

Level I	357 ↗
Level II	119 →
Level III	90 →
Level IV	48 →
Level V	45 ↘

Cadet Sponsor:	15 (+/-0)
Patron:	35 (+/-0)
Fifty Year:	11 (+/-0)
State Legislator:	21 (+/-0)

Wright Brothers:	353 (+13)
Mitchell:	137 (+4)
Earhart:	57 (+/-0)
Eaker:	18 (+1)
Spatz:	1 (+/-0)



A4 - Logistics, Supply, Facilities & Transportation

Lt Col Cajetan (Ki) von der Linden



Top Accomplishments This Period	Top Goals Next Period
<ul style="list-style-type: none">Submitted disposal documentation for three aircraft item retirementsRe-issued digital cameras, as requested	<ul style="list-style-type: none">Issue new computers to squadronsReturn upgraded Windows computersContinue disposal of replaced and unserviceable equipment
Risks (R) / Problems (P)	Assistance Needed
<ul style="list-style-type: none">(P) Vans need to be used more. Region is eyeing vehicle re-distribution(P) Consistently short on monthly reporting by 10 vehicles (30% of fleet)	
COMMENDABLE(S) : John Ralph for aircraft item disposal documentation from maintenance facility	



A7P – Professional Development

Lt Col Mark Kukucka



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">•	<p>On-line Courses & Exams https://www.gocivilairpatrol.com/members/cap-university/on-line-courses-and-exams</p> <ul style="list-style-type: none">• Illinois Wing Virtual CLC (June 26th – 28th) Registration link: https://forms.gle/5bcPoM4UAEnxEwGn8 <p>Course Director: SMSgt Eric Perham, eperham@ilwg.cap.gov</p>
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">• Level 3, 4 & 5 awards must be approved at the Group level BEFORE forwarding them to Wing• DPD needs to be informed when Level 3, 4 & 5 awards have been entered in e-services awaiting further approval	<ul style="list-style-type: none">• If you're not Master rated in your area of expertise as a member of Wing staff, then you need to plug-in and show progress towards your Tech, Senior or Master rating.
COMMENDABLE(S):	



A7A – Aerospace Education

Lt Col Bob Terry



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• Support of Wing HQ Home School Squadron.• Monitored AE / STEM communities for FB material.• There are a large number of STEM grant opportunities emerging under recent stimulus funding. (POC Lt Col Roe)	<ul style="list-style-type: none">• STEM: Kit support and cultivation of eVscope concept.• Public and homeschooling connections that exploit remote learning —<ul style="list-style-type: none"><input type="checkbox"/> 4H connections at UMd,<input type="checkbox"/> HQ Home School Squadron.• New TOP Flights (AEM recruitment) as allowed.
Risks / Problems	Assistance Needed
<p>Note: All members of the AE Team are at increased risk of dangerous COVID-19 infections. We expect to use all due caution in any CAP work until credible paths for prevention and treatment emerge.</p>	<ul style="list-style-type: none">• Continued coordination with A3 on TOP Flights
COMMENDABLE(S):	



Cadet Programs (A7C)

Maj Rachel Knowles



<i>Top Accomplishments this Period</i>	<i>Top Goals Next Period</i>
<ul style="list-style-type: none">• Tri-Wing 2020 Update<ul style="list-style-type: none">• Still Cancelled• Waiting to see progress for reopening before potentially rescheduling• TLC Basic Taught 1,3,5 June• Currently Running MDWG CyberCamp: 33 students, 4 cadet staff, 7 senior staff	<ul style="list-style-type: none">• Additional TLC Basic Online
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• Still not able to complete Spaatz testing: We have 3-4 cadets waiting for reopening to attempt the test	<ul style="list-style-type: none">• Honor Guard Assistant Mentor• Cyberpatriot Activities Officer• Assistant CAC Mentor



FM – Financial Management

1st Lt Rick Malament



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• Supported MAR-MD-073 SUI prep and meeting• Held virtual wing Finance Committee meeting• Combined Federal Campaign participation approved for CY20 season• Refunded registrations for 2020 TRE	<ul style="list-style-type: none">• Detailed updates to R-173-1• Finance Officers QRG (Quick Ref. Guide)• Planning for MDWG website updates to provide opportunity for Combined Federal Campaign donations• Communication (email) to unit FO's• Complete the CFC listing process; prepare for upcoming campaign
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">• WMIRS updates w/required receipts to close out activities	<ul style="list-style-type: none">• Website updates for Combined Federal Campaign modifications
COMMENDABLE(S):	



A9 – Analysis & Assessments

Lt Col Larry Buck



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">No new AAR Reports submitted for this period.	<ul style="list-style-type: none">Need AAR for Wing awards night.
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">None	<ul style="list-style-type: none">Please submit all after action reports to AAR@mdcap.org
COMMENDABLE(S):	



IG – Inspector General Lt Col Scott Harris, MDWG/IG



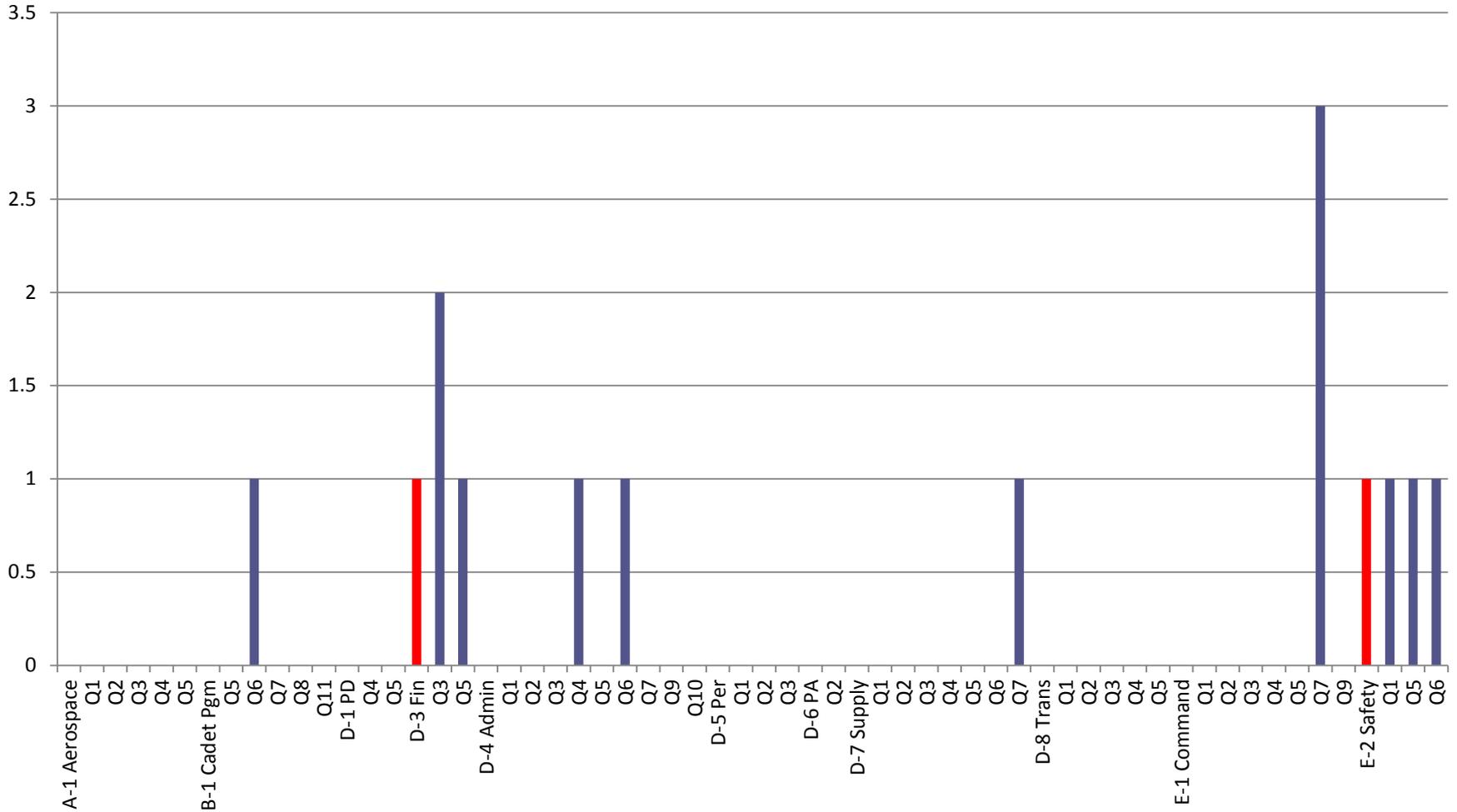
Top Accomplishments this Period	Top Goals next Period
<p style="text-align: center;">Completed SUIs:</p> <p>Montgomery Sr – 3 Discrepancies – Open Upper Montgomery – 1 Discrepancy – Open</p> <p>Calvert – 2 Commendable Areas – AE & CP Mt Airy – 1 Commendable Area – AE Easton – 2 Commendable Areas – AE & PA Apollo – 1 Commendable Area – AE Upper Montgomery – 1 Commendable - PA</p>	<p style="text-align: center;">SUIs Scheduled for 2020:</p> <ul style="list-style-type: none"> ➤ Parkland Cadet Squadron 16 Sept 20 ➤ St Mary’s Composite Sq. 14 Oct 20 ➤ Esperanza Flight 14 Oct 20 ➤ Cumberland Comp Sq. 17 Nov 20 ➤ Charles Composite Sq. 14 Dec 20 <ul style="list-style-type: none"> ○ Discussion on Group and School unit SUIs ○ Continue to advise and assist the MDWG/CC
Risks / Problems	SUI Worksheet Updates
<ul style="list-style-type: none"> ○ SUI Worksheets change with regulation changes, when NHQ or CAP/USAF determines a specific area needs more review. 	<ul style="list-style-type: none"> ○ Repeat Discrepancies carry a 10% Penalty ○ Safety Worksheet questions updates
Need Assistance	Regulation Updates
<ul style="list-style-type: none"> ○ Recruiting IG Assistants and Augmentees ○ Command should provided the CAP P40-2 <ul style="list-style-type: none"> ➤ Commanders “just In Time Workbook” 	<ul style="list-style-type: none"> ○ CAPR 39-1 updated 5 March 2020 CAP Uniform Regulation ○ CAPR 70-1 updated 31 March 2020 CAP Flight Management



IG – Inspector General
Lt Col Scott Harris, MDWG/IG



MDWG SUI Discrepancies for 2019

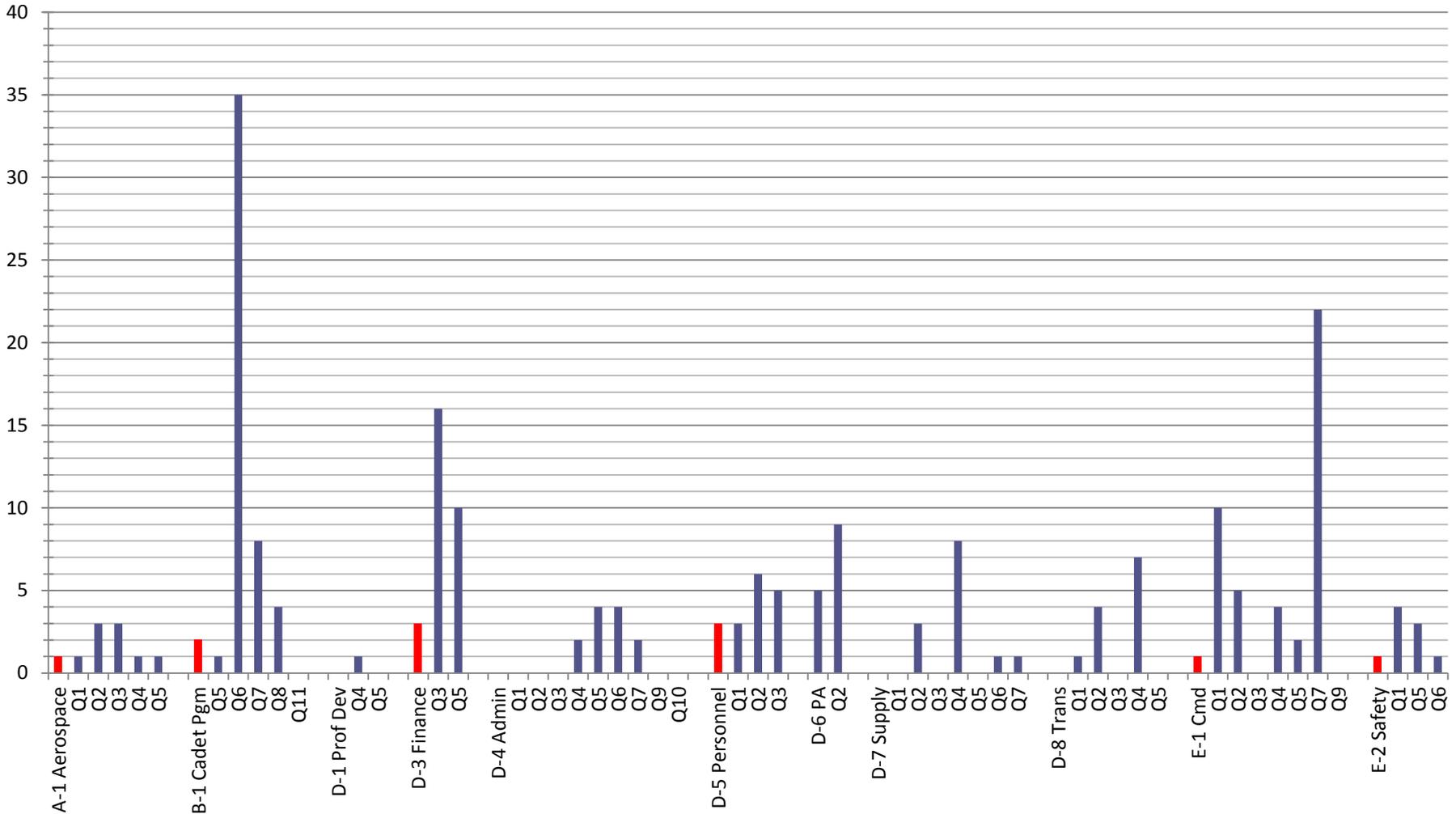




IG – Inspector General
Lt Col Scott Harris, MDWG/IG



Region SUI Discrepancies for 2019

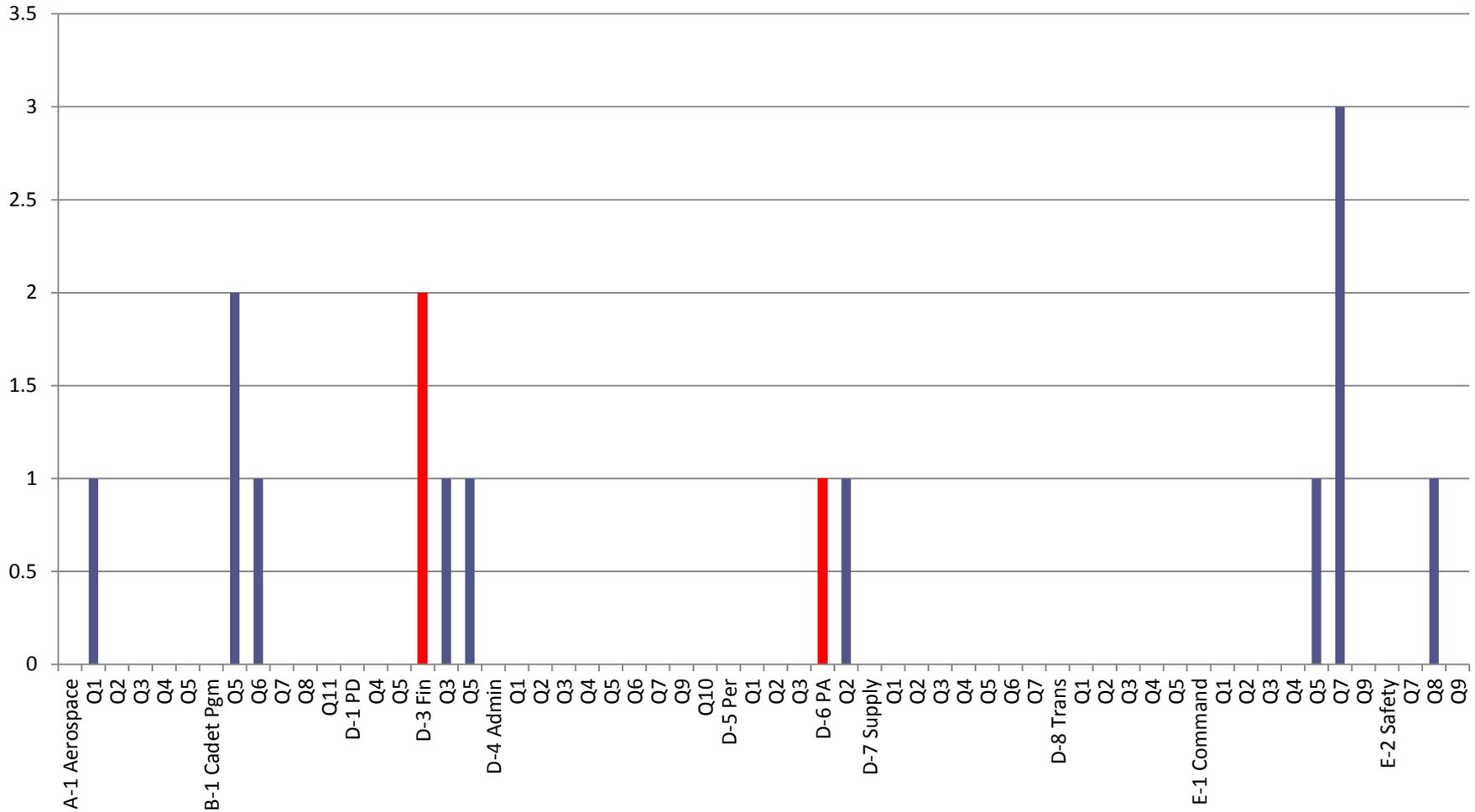




IG – Inspector General
Lt Col Scott Harris, MDWG/IG



MDWG SUI Discrepancies for 2020





JA – Legal/Judge Advocate Lt Col Phil Walker



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• Nothing significant to report•test	<ul style="list-style-type: none">• Nothing significant to report.
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">• None	<ul style="list-style-type: none">• None
COMMENDABLE(S):	



HC - Chaplain Chaplain (Lt Col) Edco Bailey



CDI	Top Goals next Period
<p>May 15, 2020</p> <ol style="list-style-type: none">1. Six new Character Development Instructors were appointed by National for recently: Home School -Brenda Reed Carroll - Jennifer Allende Upper Montgomery -Sherry Moitoza St Mary - Michael Menard Calvert -Edward Sully Harford -Olivia Higgins2. Three Chaplains are seeking Mission Chaplain Qualification. One (Griffin) has been enrolled in the size limited first virtual class. Two hope to gain entrance in the subsequent classes (Williams, Bailey each for renewal of qualifications.)3. A collaborative effort assisted one Chaplain (Griffin) with uploading several Emergency Services courses to CAP e-Services.4. Three Chaplain Corps staff (Higgins, Kwon, Bailey) attended the Theology and Leadership Institute	<p>Continue to advocate for officially appointed Chaplain Corps staff throughout the Wing. Specifically: Eastern; Apolo; Annapolis, SEED; Mt Airy</p>



LL – Legislative Liaison

Lt Col Rick Stuart



Top Accomplishments this Period	Top Goals next Period
Risks / Problems	Assistance Needed
COMMENDABLE(S):	



PA – Public Affairs

1st Lt Jeff Robertson



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">▪ COVID-19 Response:<ul style="list-style-type: none">- MDWG COVID-19 Response article submitted to NHQ for PROPS consideration- Mission 20-1-4908 related articles posted to MDWG webpage and social media- Joint MDWG and NATCAPWG PAO photojournalism project under way▪ 2020 Wing PAO Plan approved by NHQ▪ MDWG Public Affairs - Photo of the Month Campaign	<ul style="list-style-type: none">▪ Publish COVI-19 response photojournalism product▪ Plan and assemble mobile MDWG information stand/display▪ Continue EOY Annual PA Reporting Process▪ Advertise vacant position - Assistant MDWG Public Affairs Officer
• Risks / Problems	Assistance Needed
<ul style="list-style-type: none">▪ Some units still have minimal to no PA activity▪ Continuity within Command structure emphasizing importance of PA role within squadron & its members	<ul style="list-style-type: none">▪ Encourage units to document and advertise PA related activities, program and events▪ Continued Unit Commanders' emphasis on the importance of Public Affairs to promote retention & recruitment
COMMENDABLE(S): MDWG members placing service before self to support COVID-19 related operations	



HO – Historian

1st Lt. Vanessa M. Muniz-Medina



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">Advertised for HO Assistant	<ul style="list-style-type: none">Conduct oral history in CumberlandCatalog Histories and Other Documents<ul style="list-style-type: none">Keep Making an inventory and catalog current histories and other documents saved in boxes at MDHQKeep 2 separate copies of each important documentAssist with Nike siteDigitize all important documents Preferably in two different places to be identified at a later timeWrite MDWG 2019 History
Risks / Problems	Assistance Needed
COMMENDABLE(S):	



WA – Wing Administrator Ms Melissa Colliver



Top Accomplishments this Period	Top Goals next Period
Risks / Problems	Assistance Needed
COMMENDABLE(S):	



GP1/CC – Group 1 Commander Major John Strong



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• Visit with Squadrons, MSS, Parkland, , Granite• Discussions with Parkland about schedules and interaction with BCC, Upper Montgomery•Check-ins with Squadron Commanders..•Coordination with squadrons to cover Covid-19 EMS sites•Sitting is on two SUI's	<ul style="list-style-type: none">• Continue to cover Covid-19 EMS sites as requested•Continue to conduct drop-ins with Squadrons.•Discussions of Parkland Cadet Squadron status.
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">• Coordination with squadrons and virtual meetings	
COMMENDABLE(S): Thankyou to all that have served in supporting Montgomery Covid-19 support requests.	



Group II MD042/CC

Lt Col Frank Jarosinski



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none"> • MD008 - Added 5 Senior & Cadet members - additional Senior + Cadet to attend our next actual meeting / 2 Seniors completed Intermediate TLC / Average of 25 Cadets and 12 Seniors at virtual weekly meetings / 2 Cadets ready for Wright Bros / Maintaining aircraft preservation flight requirements – Exercised COVID 19 Training (Pax + 150 lbs.), repaired tail light • MD013 - Conduct Virtual mtgs using Google Meet / 5 Virtual Promotions / 4 Virtual Milestone test passed / Increased Squadron Social Media presence • MD031 – 6th meeting using Discord, Fitness/healthy eating habits was the topic / 3 Cadets promoted - total of 31 Cadet promotions during stay at home restrictions / Rcvd emails from Cadets that are applying for 2020-2021 Cadet Commander / Senior member completed sUAS technician lvl 	<ul style="list-style-type: none"> • MD008- Rescheduled overnight NYC trip, Operation Slumber, Intrepid Aircraft Carrier for 24 Oct • MD013 - Unit supporting COVID 19 Response 22 MAY / Members participating in MS/MO and SOF training for BP • MD031 - Creating GTM 3 online lesson for new Seniors & Cadets / Create squadron video/clips of members showing how they are spending their time at home during the COVID 19 quarantine / Senior working on last requirement for Level 4
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none"> • MD008 - Cadet Security Plan for monthly trips / OPLAN and ORM for Intrepid Trip (1st Qtr, FY 21) • MD013 - Refined National Guidance Reference Encampment. Officer promotions should be open to any cadet who joined after 2019 Encampments. Not just Chiefs / QCUA: Refined guidance eliminates Growth as a metric and only credits units already over 35 cadets as eligible in that area. 	<ul style="list-style-type: none"> • MD 008 - Awaiting response confirming our first fundraiser of the year is a GO (Harford Farm Fair) / Pilot Trng for New Pilots (Wing is supporting) / MO and MP Trng / SAR Trng • MD013- Post COVID 19 Milestone Recognition 1 Mitchell and 2 Earhart Awards (Currently)



Group II MD042/CC

Lt Col Frank Jarosinski



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• MD013 - Continue virtual meetings via Google Meet /1 new Cadet /1 Mitchell /4 other cadet promotions / 3 Cadets completed GES in the last 30 days / Supported COVID Response-Baltimore mission 4 times.• MD022 - Met at the local track for PT / Continued virtual meetings• MD031 - 6 cadets promoted based on the adjusted promotion requirements this week, total of 34 cadet promotions during stay at home restrictions / 2 senior members attended Chaplain Corps Region Staff College / Martin's DCC is hosting Cyber Camp / Senior Member attended the CAP-USAF Female Pilot Panel Microsoft Team's Live Event / Senior Member signed up for VAWG Winter Encampment Staff / Senior member signed up for Warrior Challenge Staff• MD086 - Last week said goodbye to Capt. Sampson who has moved to Florida / Conducted Ice Breaker about art projects / Recorded PT scores / Safety meeting.	<ul style="list-style-type: none">• MD013 - AE Guess Speaker 1 JUL / Leadership Guest Speaker 8 JUL / Getting back to limited meetings• MD022 - Continue virtual meetings / Assist with Bay Patrol / Meet in person• MD031 - Promoting Health Officer to Major / Completing Safety Tech rating for senior member / Signing up for Pathfinder School 2020 / Putting together a Warrior Challenge Cadet Team• MD086 - Character development
<i>Risks / Problems</i>	<i>Assistance Needed</i>
	<ul style="list-style-type: none">• MD022- Assist needed in receiving a new credit card for the van• MD031 - Waiting on Wing PD officer to sign off on Level 4 for Vogelgesang / Waiting on Chaplain Corps Region Staff College for credit



Synopsis June 2020

Group III Lt Col Charles Davis



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none"> • Virtual meetings continuing • A/C and vans are mission ready • Bay Patrol in progress • MoCo mission and others in support of COVID Response 	<ul style="list-style-type: none"> • Contingency plans for resumption of operations • Increase usage of vans and aircraft
Risks / Problems	Assistance Needed
<ul style="list-style-type: none"> • Inability to meet and train is having an impact on member engagement. • Inability to fly may impact mission readiness. • Gap in training routine may impact future numbers due to interruption in training pipeline. • Warfield Dining Hall support reduced • Poor squadron support for BP SOF 	<ul style="list-style-type: none"> • Multiple SOF (Bay Patrol) slots open – need additional SOF volunteers • MoCo mission is ongoing and additional squadron assets may be needed.
<p>COMMENDABLE(S): - Joseph Dorffner has volunteered for multiple SOF sorties when other senior members have not been able.</p>	<p>Ground Teams, Air Crew, and ICP staff mission ready.</p> CSD/rft



CS – Chief of Staff Lt Col Chris Howell



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• Weekly Update email• Weekly WMIRS roster update• Updated CC's and Staff on MDWG web pages• Continued work on org chart• Updated BP op-ord to meet CAP-USAF changes• Updated mail distro with new members• Review and approve E108s• Attended Virtual Bay Patrol SOF training• Served in IC support roll for 1 BP day	<ul style="list-style-type: none">• Support A3 with ATP if needed• Support remobilization as needed• Available as needed
Risks / Problems	Assistance Needed
	Aircraft MX Officer



Vice Commander Lt Col John Henderson



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">- Completed Remobilization Plan for Phase 1 which was approved effective 24 June	<ul style="list-style-type: none">- Working on Phase 2 of Remobilization Plan- Working with A3ES on ES Academy- Coordinating virtual ground school for NFA-MD Cadets.- Coordinate Commanders Retreat Weekend.
Risks/Problems	Assistance Needed
Working with Col Knowles to secure IR Thermometers.	<ul style="list-style-type: none">- Various staff areas will be consulted for info related to remobilization plan.
COMMENDABLE(S):	



Member Strength



FY20 Goals

Non-Training Metrics - Compliance and Growth

+10%	Member Strength	Start	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Final	PCT
Total #	1560	1555	1519	1503	1522	1533	1543	1573	1583	1596					102.31%
Wing	60	64	67	69	71	68	60	60	61	62					103.33%
GP/1	500	513	517	500	515	525	529	561	563	568					113.60%
GP/2	500	422	413	416	416	414	406	415	418	422					84.40%
GP/3	500	488	455	454	456	461	464	473	477	479					95.80%



Vehicle Reports



1 = Met Requirements

Red – Did not meet requirements

Yellow – No report



Aircraft Hours

210 per	Aircraft Hours		Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Final	
Total #	2310		147	317	441	581	752	865	892	975					42.21%
Wing	210		0		5	11	35	48	54	67					31.90%
GP/1	630		56	109	149	179	241	282	286	297					47.14%
GP/2	1050		64	121	158	208	256	281	295	333					31.71%
GP/3	420		27	86	128	182	221	254	257	279					66.43%



CNCO – Command NCO

CMSgt Robert DeAngelis



Top Accomplishments this Period	Top Goals next Period
Risks / Problems	Assistance Needed



**CC – Wing Commander
Col Wes LaPre**



ReMobilization of the Membership

Annual Training Plan & Wing Budget Prep

Re-Introduction - the “Balanced” Scorecard

Recruiting & Retention (authorized for Groups)

OPS Eval Update – Canceled until 2021

Q & A



**CC – Wing Commander
Col Joe Winter**



Last Slide